

APPLICANT INFORMATION



HOBSONS
BAY CITY
COUNCIL



The 2023 Business Excellence Awards are created to celebrate the efforts and achievements of our local business sector and to recognise their contribution to the community and the economy in Hobsons Bay.

Hobsons Bay City Council invites businesses to nominate for the 2023 Hobsons Bay Business Excellence Awards. The awards celebrate the efforts of our local businesses, both large and small, and recognise their achievements and contributions to the community and economy in Hobsons Bay.

KEY DATES

Entries open	Monday 3 July 2023
Entries close	Sunday 27 August 2023
Finalists announced	Friday 1 September 2023
Judging	September 2023
Business Excellence Awards Gala	Wednesday 25 October 2023, 7pm to 9pm

ELIGIBILITY

To be eligible to enter the 2023 Hobson Bay Business Excellence Awards businesses must be registered within Hobsons Bay with a valid ABN and hold all appropriate permits and licences relevant to their industry. Not for profit businesses and social enterprises are welcome to apply to any of the award categories.

HOW TO ENTER

Entry is strictly via the [online application form](#).

Before submitting your application please read the [Category Descriptions and Application Tips](#) to determine the most suitable categories for your business.

Applications can be submitted by either the business owner/s or employees. Members of the public can also nominate a business for the Excellence in Customer Experience award, with nominated businesses completing details in the application form. Council will contact that business to inform them of their nomination and guide them through the application process.

To lodge your application, please complete the required information and ensure you click on the submit button that appears on the last page.

Upon receipt of your application, you will receive a confirmation email from our team to verify your submission. If you have submitted your application and have not received an email from the Economic Development team within three business days, please call us directly on 1300 179 944.

AWARD CATEGORIES

For more information on the award categories please read the [Category Descriptions and Application Tips](#).

- **Excellence in Customer Experience**
- **Creating Social Change and Diversity**
- **Excellence in Sustainability and Circular Economy**
- **Excellence in Innovation**
- **New/Start Up Business (Up to 2 years old)**
- **Home Based Business**
- **Mayoral Award – Service to the community**

AWARDS PRESENTATION

Winners will be announced Wednesday 25 October, starting at 7pm. The evening will be celebrated in person with at the Business Excellence Awards Gala situated at the Civic Centre in Altona.

TERMS AND CONDITIONS

- Applications will only be accepted through the online application process.
- Only completed applications will be considered.
- All information provided in the application form must be a true and accurate reflection of your business activities.
- If you are selected as an awards finalist or winner you automatically authorise the organiser (Hobsons Bay City Council) to promote your business.
- Applicants can apply for a maximum of two award categories.
- All relevant information must be disclosed including legal proceedings or prosecutions involving the business or its directors and/or staff irrespective of whether a conviction has been recorded including but are not limited to criminal matters and local laws prosecution, breach of OH&S legislation and health act prosecutions, building and planning matters, animal welfare, WorkCover and EPA prosecutions or legal action involving the business and Council.
- Applications will not be accepted from sponsors of the Hobsons Bay Business Awards, members of the Hobsons Bay Business Awards judging panel, councillors or employees of Hobsons Bay City Council
- Applicants are not currently living with a current Hobsons Bay employee or Councillor
- Business entering the 2023 Hobsons Bay Business Excellence Awards must not be facing bankruptcy, or cause an event which would create embarrassment to the Company nor reflect adversely on the Awards.

PRIVACY

The information collected will be used by Council's Economic Development department for administrative, judging, promotional and contact purposes. Council is committed to ensuring the information provided is managed and remains confidential in accordance with *Privacy and Data Protection Act 2014* (Vic).

FOR FURTHER INFORMATION

If you have any questions in relation to the 2023 Business Excellence Awards or your entry please do not hesitate to call the Council's Economic Development unit on **1300 179 944** or email **business@hobsonsbay.vic.gov.au**